

Message

From: LaPoma, Jennifer [LaPoma.Jennifer@epa.gov]
Sent: 12/18/2017 3:34:56 PM
To: Gustavson, Karl [Gustavson.Karl@epa.gov]
CC: Tomchuk, Doug [Tomchuk.Doug@epa.gov]; Sivak, Michael [Sivak.Michael@epa.gov]
Subject: RE: CSTAG meeting
Attachments: Logistics Mtg NYC 10 2017.docx; hotels with gov rates.pdf

Karl,

Yes we are good for 2/28 and 3/1.

I've attached a pdf with local hotels with government rates. Michael provided me with the example logistics sheet from Berry's Creek meeting. I can create something similar for LPRSA.

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From: Gustavson, Karl
Sent: Monday, December 18, 2017 10:29 AM
To: LaPoma, Jennifer <LaPoma.Jennifer@epa.gov>
Cc: Tomchuk, Doug <Tomchuk.Doug@epa.gov>; Sivak, Michael <Sivak.Michael@epa.gov>
Subject: FW: CSTAG meeting

Hi Jennifer,

Are you good with 2/28 and 3/1?

Also, I don't think we discussed it directly, but the Region typically finds a hotel block for the meetings. I know that can be really challenging there and I didn't want to things to slip because of it.

Thanks,

Karl

From: Gustavson, Karl
Sent: Wednesday, December 13, 2017 12:26 PM
To: LaPoma, Jennifer <LaPoma.Jennifer@epa.gov>
Cc: Tomchuk, Doug <Tomchuk.Doug@epa.gov>
Subject: CSTAG meeting

Jen,

We had our CSTAG Call. The preferred dates for CSTAG are Feb 28 and March 1. The draft agenda looked good.

Attached are our procedures. Near term items are getting travel arrangements and receiving a consideration memo. Give me a call if you have any questions.

Thank you,

Karl